Hart Primary School
Northern Lights Learning Trust
Nursery Admissions Policy 2028-2029

Northern Lights Learning Trust is the Admissions Authority for the school. The Local Governing Body of Hart Primary School considers the admissions on behalf of the Trust Board.

Initial interest for a nursery place can be made via the school office. In the autumn term of the academic year before the child is due to turn 3, an 'Admission to Nursery' application form will be sent to parents who have made initial interest. These forms must be completed and returned to the school office by the start of October.

If the number of applications exceeds the number of places, the admissions policy will be applied. Parents will be informed in November if they have been allocated a space.

Children who have an Education Health Care Plan, which names Hart Primary School as the school, will be admitted.

We will admit 15 applications in accordance with the following criteria in the following order of priority:

1. **Looked-after children and children who were previously looked after**, but ceased to be so because, immediately after being looked after, they became subject to an adoption, child arrangements or special guardianship order. **including children previously in state care outside of England** who have ceased to be in that state care as a result of being adopted (see notes at the end of this policy)

2. Siblings - children who have an older sibling attending the school, at the time of their application. Sibling refers to brother or sister, half brother or sister, adopted brother or sister, step brother or sister, (foster brother or sister), or the child of the parent/carer's partner. This applies where the child for whom the place is sought is living in the same family unit at the same address as that sibling.

3. Those children who live in the school's admission zone.

4. Other children

Tie Breaker: In all criteria, if there are more applicants than places available then priority will be given to those who live closest to the school as determined by the straight-line distance measurement from the (ordnance survey) address point of the child's home address to the (ordnance survey) address point of the school, using the Local Authority's computerised measuring system). In the event that two distance measurements are identical, the school will use random allocation to decide which child should be offered the place. The process will be conducted in the presence of a person independent of the school.

Notes and supplemental information:

If there is an incomplete application for a child, in circumstances where parents cannot agree on a preferred school or the main address where the child resides, the governing body will suspend the application until parents agree. This will mean that if the closing date has passed, your child will not be considered in the admission round and if all places have been allocated then your child will not be given a place.

Information given by parents which is found to be fraudulent will result in the offer of a place being withdrawn.

The admissions committee is required by law to consider the information supplied on the application form and the supplemental information asked for. It is very important that you take great care to ensure the details you provide are complete and correct before submitting them. Any advice or support you require in completing this form can be sought via the school office.

Parents, who are unsuccessful in securing a place for their child at the School, have NO statutory right of appeal for nursery.

Children, who are unsuccessful in securing a place at the School, will be placed on a waiting list, which will be held by the School. Should a place become available then the admissions criteria will be applied again to every child on the waiting list at the time of the vacancy.

In some years where there is pressure on nursery admissions the governing body may admit further children. When this happens there will be a reduction in the number of rising 3 places from January.