

# HART PRIMARY SCHOOL



**‘Together we are stronger ‘**

**‘Always Our Best ‘**

## **ACCESSIBILITY PLAN & POLICY**

**2019 -2022**

**Prepared by K.Hill (Headteacher)**

**Approved:**

**Signed: Chair of Governing Body:**

## **Our Shared Values**

We respect and care for all members of the community, nurturing talents and creating opportunities for all in a supportive environment. We enable all members of the school community to experience success, grow in confidence, and develop skills, attitudes and talents in personal, spiritual, social and academic fields. We share a common set of values that underpin all that we do at Hart Primary School.

These values are:

**Friendship & Trust**

**Compassion**

**Thankfulness**

**Always our Best**

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## Statement of intent

Hart Primary School is committed to taking all steps to avoid placing anyone at a substantial disadvantage and works closely with pupils with disabilities, their families and any relevant outside agencies in order to remove any potential barriers to their learning experience.

The school is active in promoting an inclusive positive environment by ensuring that every pupil is given equal opportunity to develop socially, to learn and to enjoy school life. The school continually looks for ways to improve accessibility within the school through data collection, parent questionnaires and discussions.

This policy must be adhered to by all staff members, pupils, parents and visitors.

## 1. Legal framework

This policy has due regard to legislation including, but not limited to, the following:

- United Nations Convention on the Rights of the Child
- United Nations Convention on the Rights of Persons with Disabilities
- Human Rights Act 1998
- Special Educational Needs and Disability Regulations 2014
- Education and Inspections Act 2006
- Equality Act 2010

- The Education Act 1996
- The Children and Families Act 2014
- The Equality Act 2010 (Specific Duties and Public Authorities) Regulations 2017

1. This policy has due regard to national guidance including, but not limited to, the following:

- DfE (2014) 'The Equality Act 2010 and schools'
- DfE (2015) 'Special educational needs and disability code of practice: 0 to 25 years'

2. This policy will be used in conjunction with the following school policies and procedures:

- **Equality Information and Objectives Policy**
- **SEND Policy**
- **Equal Opportunities and Dignity at Work Policy**
- **Admissions Policy**
- **Behaviour Policy**
- **Supporting Pupils with Medical Conditions Policy**
- **Anti-Bullying Policy**

## 2. Definition

3. A person is defined as having a disability if they have a physical or mental impairment that has an adverse, substantial and long-term effect on their ability to carry out normal day-to-day activities.
4. The Equality Act 2010 means that schools cannot unlawfully discriminate against pupils because of their age, disability, gender reassignment, race, religion or belief, sex or sexual orientation, pregnancy or maternity, marriage or civil partnership.

### 3. Roles and responsibilities

5. Staff members will act in accordance with the school's Accessibility Policy and Accessibility Plan at all times.
6. The headteacher, in conjunction with the NLLT and the Local Governing Body, will create an Accessibility Plan with the intention of improving the school's accessibility.
7. The Local Governing Body, or a select committee, will be responsible for monitoring the Accessibility Plan.
8. The Local Governing Body will approve the Accessibility Plan before it is implemented.
9. All staff members are responsible for ensuring that their actions do not discriminate against any pupil, parent or colleague.
10. The headteacher will ensure that staff members are aware of pupils' disabilities and medical conditions where necessary.
11. During a new pupil's induction, the headteacher will establish whether the pupil has any disabilities or medical conditions which the school should be aware of.
12. The headteacher is responsible for consulting with relevant and reputable experts if challenging situations regarding pupils with disabilities arise.
13. The headteacher, governing board, SENDCo and SLT will work closely with the LA and external agencies to effectively create and implement the school's Accessibility Plan.
14. The SENCo will work closely with the headteacher and Local Governing Body to ensure that pupils with SEND are appropriately supported.
15. All staff members and governors will partake in whole-school training on equality issues related to the Equality Act 2010.
16. Designated staff members will be trained to effectively support pupils with medical conditions, for example, understanding how to administer insulin.

## 4. Accessibility Plan

17. The Accessibility Plan will be structured to complement and support NLLT's Equality Policy, as well as the school's Special Educational Needs and Disabilities (SEND) Policy.
18. The Accessibility Plan will be presented as either a freestanding document or as part of another document.
19. The school's Accessibility Plan demonstrates how access will be improved for pupils with disabilities, staff, parents and visitors to the school within a given timeframe.
20. The plan has the following key aims:

- *To increase the extent to which pupils with disabilities can participate in the curriculum*
- *To improve and maintain the school's physical environment to enable pupils with disabilities to take advantage of the facilities and education on offer*
- *To improve the availability and delivery of written information to pupils, staff, parents and visitors with disabilities.*

21. The intention is to provide a projected plan for a three-year period ahead of the next review date, which will be in Autumn 2022.



22. If it is not feasible to undertake all the plans/works during the lifespan of the Accessibility Plan, some items will roll forward into subsequent plans.
23. The Accessibility Plan will be used to measure the necessity of making reasonable adjustments in order to accommodate the needs of people with disabilities where practicable.
24. The Accessibility Plan will be used to advise other school planning documents and will be reported upon annually in respect of progress and outcomes.
25. Both the Accessibility Policy and Accessibility Plan will be published on the school website.
26. The school will collaborate with the LA in order to effectively develop and implement the plan.
27. An access audit will be undertaken by the Local Governing Body governing board, Office Manager and SENDCo every year.
28. The school will provide adequate resources for implementing plans, ensuring pupils are sufficiently supported.
29. During Ofsted inspections, the inspectorate may include the school's Accessibility Plan as part of their review.
30. The LA will prepare accessibility strategies based on the same principles as the school's Accessibility Plan.
31. The LA will provide auxiliary aids and services where necessary to help the school provide suitable support to pupils with disabilities.

## 5. Equal opportunities

32. The school strives to ensure that all existing and potential pupils are given the same opportunities.

33. The school is committed to developing a culture of inclusion, support and awareness.
34. Staff members will be aware of any pupils who are at a substantial disadvantage and will take the appropriate steps to ensure the pupil is effectively supported.
35. The Accessibility Plan will detail any barriers which are hindering the opportunities for pupils with SEND. The aim of the plan is to take appropriate measures in order to overcome these barriers, allowing all pupils equal opportunities.
36. Wherever possible, teaching staff will adapt their lesson plans and the curriculum to allow all pupils to reach their full potential and receive the support they need.
37. The school will ensure that all extracurricular activities are accessible to all pupils and make reasonable adjustments to allow pupils with SEND to participate in all school activities.

## 6. Admissions

38. The school will act in accordance with the Admissions Policy.
39. The school will apply the same entry criteria to all pupils and potential pupils.
40. The school will strive to not put any pupil at a substantial disadvantage by making reasonable adjustments prior to the pupil starting at the school.
41. All pupils, including those with SEND, will have appropriate access to all opportunities available to any member of the school community.
42. Information will be obtained on future pupils in order to facilitate advanced planning.

43. Prospective parents of statemented pupils, and pupils with SEND, are invited to a transition meeting prior to the pupil starting school in order to discuss the pupil's specific needs.

## 7. Curriculum

44. The school is committed to providing a healthy environment that enables full curriculum access and values and includes all pupils regardless of their education, physical, sensory, social, spiritual and emotional needs.
45. No pupil is excluded from any aspect of the school curriculum due to their disabilities or impairments.
46. The school aims to provide a differentiated curriculum to enable all pupils to feel secure and make progress.
47. The SENDCo will work together to adapt a pupil's Individual Education Plan (IEP), with advice sought from outside agencies where appropriate, to allow all pupils to reach their full potential.
48. Physical education lessons will be adapted, wherever possible, to allow pupils with disabilities to participate in lessons.
49. Where areas of the curriculum present challenges for a pupil, these are dealt with on an individual basis.
50. The class teacher, in discussion with the pupil and their parents, will ensure that all adjustments possible, in line with common sense and practical application, will be made for any disability or impairment.
51. There are established procedures for the identification and support of pupils with SEND in place at the school.
52. Detailed pupil information on pupils with SEND are given to relevant staff in order to aid teaching, e.g. 'pupil passports'.
53. Specialist resources are available for pupils with visual impairments.

54. Learning support assistants are deployed to implement programmes of support.

## 8. Physical environment

55. The school is committed to ensuring that all pupils, staff members, parents and visitors have equal access to areas and facilities within the school premises.

56. There are no parts of the school to which pupils with disabilities have limited or no access to.

57. The school has toilet facilities suitable for people with disabilities which are fitted with a handrail and an emergency pull cord.

58. There are provisions for nappy changing.

59. Where entrances to the school are not flat, a ramp is supplied for access.

60. Wide doors are fitted throughout the school to allow for wheelchair access.

## 9. Monitoring and review

61. This policy will be reviewed when new legislation or guidance concerning equality and disability is published.

62. The Local Governing Body, Executive Headteacher , Headteacher will review the policy in collaboration with the SENDCo .



Approved by: .....

Date: ..... Autumn 2019.....

## Appendix A – Accessibility Plan Template

### Planning duty 1: Curriculum

Governing boards must undertake an audit of the extent to which pupils with disabilities can access the curriculum on an equal basis with their peers. Short, medium and long-term actions should then be identified to address specific gaps and improve access. All procedures should be carried out in a reasonable time, and after taking into account pupils' disabilities and the preferences of themselves or their parents. A grid, like the one below, should be completed for the curriculum, physical environment and information provision.

	<b>Issue</b>	<b>What</b>	<b>Who</b>	<b>When</b>	<b>Outcome criteria</b>	<b>Review</b>
<b>Short term</b>	Accessibility Plan not part of IIT induction pack	Accessibility Plan to be part of Induction Pack	Office Manager	Nov 2019	All ITT aware of Accessibility Plan	Annually
<b>Medium term</b>	n/a at present	n/a at present	n/a at present	n/a at present	n/a at present	n/a at present
<b>Long term</b>	n/a at present	n/a at present	n/a at present	n/a at present	n/a at present	n/a at present

## Planning duty 2: Physical environment

Governing boards should undertake an audit of the extent to which pupils with disabilities can access the physical environment on an equal basis with their peers. Short, medium and long-term actions should then be identified to address specific gaps and improve access. All procedures will be carried out in a reasonable time, and after taking into account pupils' disabilities and the preferences of the pupils themselves or their parents.

	<b>Issue</b>	<b>What</b>	<b>Who</b>	<b>When</b>	<b>Outcome</b>	<b>Review</b>
<b>Short term</b>	n/a at present	n/a at present	n/a at present	n/a at present	n/a at present	n/a at present
<b>Medium term</b>	Unsure whether Y5/Y6 classroom is suitable for Hearing Impaired Child	Hearing Impaired Service to check Y5/Y6 classroom for Hearing Impaired Child	SENDCo	April 2019	Ensure Hearing Impaired child has optimum environment	Oct 2020
	No parked disabled bay in car park	Identify marked disabled bay in car park	Office Manager	Spring 2020	Marked disabled bay in car park	Spring 2020

<b>Long term</b>	n/a at present	n/a at present	n/a at present	n/a at present	n/a at present	n/a at present

### Planning duty 3: Information

Governing boards should undertake an audit of the extent to which pupils with disabilities can access information on an equal basis with their peers. Short, medium and long-term action should then be identified to address specific gaps and improve access. All procedures will be carried out in a reasonable time, and after taking into account pupils' disabilities and the preferences of themselves or their parents.

	<b>Issue</b>	<b>What</b>	<b>Who</b>	<b>When</b>	<b>Outcome criteria</b>	<b>Review</b>
<b>Short term</b>	Accessibility Plan to be reviewed ratified by NLLT Board and LGB	Accessibility Plan 2019 to 2022 to be ratified by NLLT Board and LGB	LGB	Autumn 2020	Ratified by NLLT Board, LGB and shared with all staff and on website	Autumn 2020
<b>Medium term</b>	n/a at present	n/a at present	n/a at present	n/a at present	n/a at present	n/a at present
<b>Long Term</b>	Concerns regarding funding cuts impinging on pupils	Ensure funding cuts don't impinge on pupils with	LGB Headteacher SENDCo	Continuous	SEND pupils are well served and needs are met	Annually

	with disabilities' access to the curriculum.	disabilities' access to the curriculum	CFO			
<b>Long term</b>	Annual Review of Plan	Standardised Autumn agenda item	LGB	Autumn 2020	Regular Reviews of Plan	Autumn 2020