

FEDERATION OF ST. PETER'S, ELWICK CofE VA & HART PRIMARY SCHOOLS

JOB DESCRIPTION CLASSROOM TEACHER

The appointment is subject to the current conditions for teachers contained in the School Teachers' Pay and Conditions Document, the required standards for Qualified Teacher Status and other current legislation.

This job description may be amended at any time following discussion between the Executive head teacher and member of staff and will be reviewed annually.

JOB PURPOSE

To meet the requirements of:

- A teacher as set out in the School Teacher's Pay and Conditions Document (available for reference from the head teacher)
- The Professional Standards for Teachers (available for reference from the head teacher)

To assist in co-ordinating a subject/curriculum area

TEACHING AND LEARNING

- ☐ Develop a stimulating and challenging learning environment which secures effective learning and provides high standards of achievement, behaviour and discipline
- ☐ To effectively teach children, meeting all needs
- ☐ To adapt teaching styles to meet the personal learning needs of children in the class
- ☐ To plan and deliver an appropriate, broad, balanced, relevant, differentiated and challenging curriculum to all pupils appropriate to their needs
- ☐ Contribute to raising standards of pupil attainment
- ☐ To ensure high standards of behaviour so effective learning can take place, and good relationships can be formed within the school community
- ☐ To contribute to whole school planning activities
- ☐ Teach across both schools in the Federation

GENERAL PROFESSIONAL RESPONSIBILITIES

- ☐ To play a full part in the life of the school community and support its ethos, values and aims, including the up-keep of the Christian ethos and values at St. Peter's Elwick CofE Primary
- ☐ To contribute to, follow and actively promote the agreed policies of the school
- ☐ To have high expectations and lead by example
- ☐ To lead worship or assembly within school and class
- ☐ To contribute to the evaluation and monitoring of the school curriculum and to assist in the process of development and change to ensure the continuing relevance of policies and procedures to the needs of the pupils
- ☐ To work as a member of a team and to contribute positively to effective working relations within the school
- ☐ To have and share with colleagues a good, up to date working knowledge and understanding of how to use and adapt a range of teaching, learning and behaviour management strategies, including how to personalise the learning experience to provide opportunities for all learners to achieve their potential.
- ☐ To comply with the school's Health and Safety policy and undertake risk assessments as appropriate

RECORDING AND ASSESSMENT

- ☐ Carry out duties in accordance with school's aims and policies
- ☐ To assess, record and report on all aspects of pupils' progress and development
- ☐ Set clear targets for children's learning and use assessment information to inform all aspects of planning
- ☐ Display a commitment to raising standards and accelerating pupil progress
- ☐ Attend parent consultation evenings and keep parents informed about their child's progress

STANDARDS

- ☐ Support the aims and ethos of both individual Primary Schools and the Federation of St. Peter's Elwick and Hart Primary School
- ☐ Follow all policies and procedures
- ☐ Attend all staff and team meetings
- ☐ Reflect on own performance in order to continually improve
- ☐ Work with all members of the school community
- ☐ Be aware of and comply with all policies relating to Child Protection, Safeguarding and Health and Safety and report all concerns to the appropriate person
- ☐ Undertake any other duties that may reasonably be asked, including assemblies, collective worship and break duties

SUBJECT/CURRICULUM AREA:

Specific subject areas which will be assigned following discussions with the successful candidate when appropriate.

(The term 'subject/curriculum area' is used to cover all forms of organised learning experienced across the curriculum).

- ☐ To share the clear vision and purpose for the subject/curriculum area/key stage
- ☐ To develop subject knowledge and expertise keeping up to date with national developments, teaching practice and methodology to support staff and pupils in achieving high standards
- ☐ To support colleagues in ensuring effective curriculum coverage, continuity, progression and challenge
- ☐ To assist in annually monitoring and evaluating subject delivery through (e.g. work scrutiny, planning audits, resource audits and data analysis) and produce reports and development plans as required
- ☐ To assist in ensuring that appropriate resources are available to enable colleagues to teach the subject effectively within the constraints imposed by the subject budget allocation
- ☐ To assist in ensuring that resources are well organised, well maintained and accessible to colleagues
- ☐ To offer guidance and support to colleagues in developing the subject/curriculum area.

LINE MANAGEMENT

- ☐ Responsible to the Headteacher and Executive Headteacher

- ☐ Responsible for Teaching Assistants working alongside