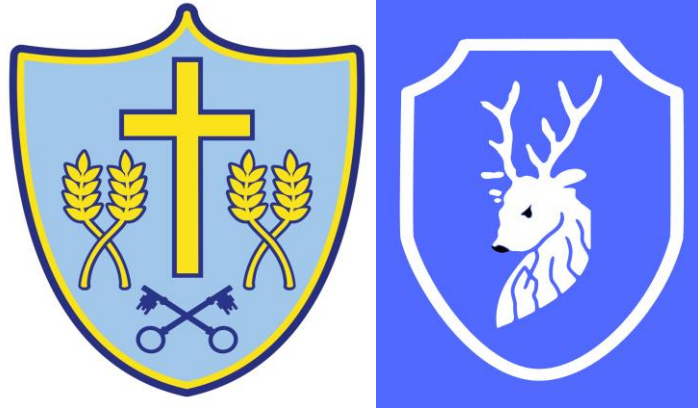


'Together we are stronger'
**Federation of St. Peter's Elwick
Church of England
Voluntary Aided
Primary School & Hart Community Primary School**



**POLICY FOR INTIMATE CARE FOLLOWING SOILING &
WETTING**

Prepared by: J. Heaton

Discussed with: Governing Body

Agreed on: 9.10.17

Signed by the Chair of Governors:

A handwritten signature in black ink, appearing to be 'J. Heaton', is written over a faint rectangular box.

Date: 9.10.17

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St. Peter's Elwick Church of England Voluntary Aided Primary School
Policy for Intimate care following soiling and wetting

Our Shared Values

St. Peter's Elwick is a community with a strong Christian foundation and all values are based on Christian principles and teachings. Hart Community Primary School also shares these values and bases the foundation of the school on these values in a non-Christian context. We respect and care for all members of the community, nurturing talents and creating opportunities for all in a supportive environment. We enable all members of the school community to experience success, grow in confidence, and develop skills, attitudes and talents in personal, spiritual, social and academic fields.

We share a common set of values that underpin all that we do in our work in our Federation.

These values are:

- Friendship and Trust*
- Always our Best (Service)*
- Thankfulness*
- Compassion*

1. Introduction

Hart & St. Peter's Primary Schools aim to provide a happy, safe, supportive and caring environment. The school recognises that toileting accidents are common in childhood, especially in the early years and should be treated as a normal part of child development. In our school such accidents will be seen as routine occurrences and will be dealt with respectfully and privately.

2. In conjunction with:

- Child Protection Policy
- Early Years Policy
- Equal Opportunities Policy
- Health and Safety Policy
- SEND Policy

3. Procedures

The following procedures will be adhered to if an incident of soiling/wetting occurs:

At Hart/St. Peter's School we will:

- Escort the child to a private toilet
- Maintain the child's dignity and privacy and support them to understand that 'accidents can happen' in a caring and understanding manner.
- Ensure that the child is supervised whilst they clean themselves, as much as they can do independently. Where it is deemed that a child is finding it difficult to clean themselves or is becoming distressed, a designated member of staff will support the child with the cleaning. The child will be supported to redress themselves (additional clothes may be provided by the school if necessary). Dirty clothes will be bagged up and sent home with the parent/guardian.
- Ensure there are 2 adults present within the vicinity of the changing/cleaning area.

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- Ensure the child washes their hands thoroughly.
- Return the child to their class/group without drawing attention to the 'accident'.
- Contact the parent/guardian to notify them that their child has had an accident at the end of the school day, either upon collection or through a telephone call.
- Take a spare change of clothes and any appropriate changing resources on educational visits

Questions and answers

Who will change the nappy/clothes of the child?

A designated adult within Foundation Stage. Should that adult not be in school there will be a second designated person within the school. 2 adults will be present.

Where will changing will take place?

In the Foundation Stage toilet area or changing area or disabled toilet, as appropriate. If the pupil is on an educational visit then an appropriate changing area or toilet will be utilised.

What resources/equipment will be used?

Aprons, gloves, nappy sacks, baby wipes, (unless specified by parent/guardian or a known allergy is present), change of clothes, handwash.

How will the soiled clothes will be disposed of?

Put in a nappy sack or plastic carrier and then placed in an appropriate place out of sight, to be given to parents/guardian to take home.

What infection control measures are in place?

Staff will wear disposable gloves and aprons while dealing with the incident.

Changing area will be cleaned after use if necessary.

Hot water and liquid soap is available to wash hands as soon as the task is completed.

Paper towels are available for drying hands.

What will the staff member do if the child is unduly distressed by the experience?

Staff will comfort and reassure the child, talk through what they are doing and ensure the change is complete swiftly to ensure the stress is not prolonged.

When will the parent/guardian be contacted?

At the end of the school day, unless the child is unwell and requires collection from school due to illness. If a child is attending an after school club then parents will be informed via a telephone call, or by the class teacher at the end of the club.

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In the event when areas of School are contaminated:

- The site supervisor and cleaning staff will be contacted in the first instance to remove any waste product and clean any required surfaces. If unavailable, a designated person within EYFS will carry out these duties.

In this policy 'Designated people' include all Early Years teachers and support staff.

Exceptional circumstances:

In exceptional circumstances, it may be difficult to clean a pupil after an accident. If it is clear that a child needs to be bathed in order to be clean then parents will be contacted for someone to collect the pupil to bathe the child at home and then return them to school. This will be done quietly and with confidentiality and dignity. Whilst the child is awaiting collection, an adult will wait with the pupil in a discrete way to ensure their dignity and will have cleaned the child to a basic level of comfort that is possible with baby wipes, preserving the modesty of the child.