

St. Peter's Elwick and Hart Primary Schools

Post of Class Teacher – Job Description

Contract:	Fixed Term 1 year	Grade:	Main pay scale (M1–M3)
Workplace:	Hart Primary School (with flexibility to work at St. Peter’s Elwick)		
Purpose of job:	a) To teach pupils within the school. b) To work as part of a team to further develop, manage and ensure the relevant use of resources c) To carry out all other duties as are reasonably assigned by the Head of School and the Senior Leadership Team.		
<p>Principal Responsibilities – to be carried out individually or as part of a team, these include but are not limited to:</p> <ul style="list-style-type: none">• To meet the requirements of a teacher as set out in the School Teachers Pay and Conditions Document and The Professional Standards for Teachers;• Teach within all areas of the school and model good practice;• Resource the learning environment to an outstanding level;• Prepare and present report to the Senior Leadership Team on pupil progress;• Analyse pupil data and plan to improve provision with improved outcomes for all children.			
<p>Main Duties</p> <ul style="list-style-type: none">• Plan effectively to achieve outstanding outcomes and progress for all learners;• Teach in a variety of styles to engage and motivate learners securing outstanding behaviours for learning;• Further develop our outstanding curriculum;• Responsible for day to day management of resources;• Observing learning and changing provision to meet pupil needs;• Develop parental partnerships;• Ensuring statutory welfare requirements are met;• Active participation in our whole school team.			

Additional responsibilities – the post holder must:

- Promote and safeguard the welfare of the children and young people that they are responsible for, or come into contact with;
- Act in compliance with data protection principles in respecting the privacy of personal information held by the School;
- Comply with the principles of the Freedom of Information Act 2000 in relation to the management of School records and information;
- Carry out their duties with full regard to the school's Equal Opportunities Policy, Code of Conduct, Child Protection Policy and all other School Policies;
- Comply with the School's Health and Safety rules and regulations and with Health and Safety legislation.